



# Executive Committee

Tue 7 Jun  
2016  
7.00 pm

Committee Room 2  
Town Hall  
Redditch

**REDDITCH** BOROUGH COUNCIL

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**If you have any queries on this Agenda or any of the decisions taken  
or wish to exercise any of the above rights of access to information,  
please contact  
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# Executive Committee

Tuesday, 7th June, 2016

7.00 pm

Committee Room 2 Town Hall

## Agenda

### Membership:

Cllrs:                      Bill Hartnett (Chair)                      Mark Shurmer  
                                  Greg Chance (Vice-                      Yvonne Smith  
                                  Chair)    Debbie Taylor  
                                  Juliet Brunner                                   Pat Witherspoon  
                                  Brandon Clayton  
                                  John Fisher

<p><b>1. Apologies</b></p>	<p>To receive the apologies of any Member who is unable to attend this meeting.</p>
<p><b>2. Declarations of Interest</b></p>	<p>To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.</p>
<p><b>3. Leader's Announcements</b></p>	<p>1. To give notice of any items for future meetings or for the Executive Committee Work Programme, including any scheduled for this meeting, but now carried forward or deleted; and</p> <p>2. any other relevant announcements.</p> <p>(Oral report)</p>
<p><b>4. Minutes</b>          (Pages 1 - 4)          Kevin Dicks, Chief Executive</p>	<p>To confirm as a correct record the minutes of the meeting of the Executive Committee held on 19<sup>th</sup> April, 2016.</p> <p>(Minutes attached)</p>
<p><b>5. Overview and Scrutiny Committee</b>          (Pages 5 - 12)          Kevin Dicks, Chief Executive</p>	<p>To receive the minutes of the meeting of the Overview and Scrutiny Committee held on 12<sup>th</sup> April, 2016.</p> <p>There are no recommendations to consider.</p> <p>(Minutes attached)</p>

<p><b>6. Reduction of Opening Hours - Customer Service Centre</b>  (Pages 13 - 16)</p>	<p>To consider the enclosed report setting out a proposal to close the customer service centre at off-peak times.</p>
<p><b>7. Write-Offs April 2015 - March 2016</b>  (Pages 17 - 38)</p>	<p>To consider the enclosed report which details the level of write-offs for the last financial year and seeks approval of an updated write-offs policy.</p>
<p><b>8. Minutes / Referrals - Overview and Scrutiny Committee, Executive Panels etc.</b>  Kevin Dicks, Chief Executive</p>	<p>To receive and consider any outstanding minutes or referrals from the Overview and Scrutiny Committee, Executive Panels etc. since the last meeting of the Executive Committee, other than as detailed in the items above.</p>
<p><b>9. Advisory Panels - update report</b>  (Pages 39 - 40)  Kevin Dicks, Chief Executive</p>	<p>To consider, for monitoring / management purposes, an update on the work of the Executive Committee's Advisory Panels and similar bodies, which report via the Executive Committee.  (Report attached)</p>
<p><b>10. Exclusion of the Public</b></p>	<p>Should it be necessary, in the opinion of the Chief Executive, to consider excluding the public from the meeting in relation to any items of business on the grounds that exempt information is likely to be divulged, it may be necessary to move the following resolution:</p> <p><b>“that, under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matter(s) on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (to be specified) of Part 1 of Schedule 12 (A) of the said Act, as amended.”</b></p>
<p><b>11. Confidential Minutes / Referrals (if any)</b></p>	<p>To consider confidential matters not dealt with earlier in the evening and not separately listed below (if any).</p>